STUDENT GUIDE

INTERNATIONAL STUDENT HANDBOOK

English Programmes

2012/2013

Last update: 11.03.2013
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Information about the University

› Name and Address

Universidad Azteca European Programmes  
Rennweg 37  
6020 Innsbruck

› Academic calendar and study year

Online and e-learning programmes are conducted asynchronic, admission is possible throughout the year and the programmes can be completed at the students’ pace.

Online and e-learning programmes in English offered by the Dean of European Programmes are the subject of this student handbook.

› Academic authorities

Deanship of European Programmes – Innsbruck & extension Wels  
Dean of European Programmes: Prof. Dr. Dr. Dr. Gerhard Berchtold  
Deputy-Dean European Programmes: Prof. HR Dr. Friedrich Luhan CMC  
Director Deanship and study department: Ass.Prof. Mag. Franz Pichler MBA MPA  
Head Coaching Programmes: Lic. Bernd Kirchmair MBA  
Head extension Linz: Prof. Mag. Dr. Daniel Pühringer
General description of the institution
(including type and status)

Universidad Azteca (until 2010: Universidad Azteca de Chalco / Centro de Estudios Superiores Azteca) is accredited by the Federal Secretary of Public Education (SEP) of the United States of Mexico, is a private, non-profit institution independent of and not related to any political party or religious group.

Universidad Azteca is officially recognized with Reconocimiento de Validez Oficial de Estudios (RVOE) to award graduate and postgraduate degrees in the following study areas:

- International Commerce
- Business Administration
- Information Systems and Data Processing (IT)
- Law
- Criminal Law
- Fiscal Law
- Psychology
- Public Accounting
- Educational Science
- Pedagogics
- Architecture

The university offers two Academic Systems: traditional (on-campus), and virtual e-learning (in a real time) and awards degrees in a variety of specializations in the above mentioned study areas.

Universidad Azteca on the national level is listed on the official Mexican government (state of Nuevo Leon operated) educational information system website http://www.nl.gob.mx/?P=scoe_op_nac_mexico as accredited and recognised university.

Universidad Azteca on the international level, is listed with the United Nations Educational, Scientific and Cultural Organization (UNESCO), International Association of Universities under the list of universities of Mexico and the International Handbook of official directory Universities of credited universities published by the United Nations. “Universidad Azteca”.

According the Mexican Higher Education laws Universidad Azteca de Chalco is authorized to award degrees with RVOE and own academic and professional higher degrees of the university (grados propios).

Official notification of the Registry of Educational Establishments, 9 April 1999, No. 15-00084: registered in the first section of the Book 71-VIII of Educational Institutions, on page 129, as a Private Institution with
Recognition of the Official Validity of Studies, awarded by the General Directorate of Higher Education of the Sub-Secretary of Higher Education and Scientific Research of the Secretary of Public Education SEP.

Decree of the Registry of Educational Establishments, 9 April 1999, No. 15-00084: that the Educational Institution has an authorization to conduct studies of the type “Superior”; that the Educational Centre can award titles and degrees in conformity with those established in Article 60 of the General Law of Education and 18 of the Law for the Coordination of Higher Education.

The term „Universidad“ is a legally protected denomination and reserved for those postsecondary institutions of higher education, offering at least five officially recognised Licenciado (Bologna system Master-level) or postgraduate degree programmes, in at least three study areas, including arts (humanities).

Who We Are

**Universidad Azteca (formerly Universidad Azteca de Chalco) (UA)**, represented by **Dr. Mtro. Agustín López González Pacheco**, Rector Magnificus (Chancellor), of the **Universidad Azteca**, a Private University with Recognition of the Official Validity of Studies awarded by the federal Secretary of Education, approved by the Federal Ministry of Education of the Republic and recognized by the Federal Government (SECRETARIA DE EDUCACION PUBLICA, SEP) to issue University Degrees, listed on the international level with the United Nations Educational, Scientific and Cultural Organization (UNESCO), International Association of Universities under the list of universities of México in the International Handbook of official directory of accredited universities published by the United Nations (http://www.unesco.org/iau), with legal domicile where to receive notifications in the city of Chalco, Palma No. 61, Barrio de San Antonio, Chalco C.P. 56600, México.

An International University System

Today, Universidad Azteca is a multi-campus university system with academic centers in different regions of the country and Branch Campus locations and representatives in other countries.

The coverage of Universidad Azteca´s International Liaison extends to various regions worldwide. Using learning networks and advanced information technologies, the University offers graduate academic programs, and continuing education programs.

Universidad Azteca is dedicated to the traditions of the quality and excellence in teaching and to concern for both ultimate values and for the individual values of its students, is a private University committed to providing a liberal education of both general and specialized studies.
As a dynamic university, Universidad Azteca strives to offer, through effective teaching, quality education founded on the idea that one's intellectual and personal development go hand in glove, complementing and fulfilling each other. The University has, as its basic purpose, the free search for truth by teaching its students the basic skills, knowledge, and values that they will need for a life of human dignity. The programs of the University also aim at preparing students for informed service and progressive leadership in their communities and to fulfilling the immediate and final goals of their lives.

The objective of the Universidad Azteca International Network System is to offer flexible, country- and profession-specific individualised degree-opportunities to busy professionals by means of e-learning and long-distance education.

The Universidad Azteca International Network System is the professional and academic education provider for students globally. The Universidad Azteca International Network System provides the professional educational degree programmes for individuals working in professional academic sectors.
Status of Universidad Azteca als approved Private University

The branch campus of European Programmes is a direct university extension, registered as non-profit organisation in Austria.

**Vereinsregisterauszug zum Stichtag 18.02.2013**

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Status of Universidad Azteca European Programmes in Austria
The status of Universidad Azteca nationally accredited programmes can be officially verified online in the Information System of Recognised Programmes via the online search mask for recognised programmes of the Mexican government Secretary of Public Education (SIRVOE).

The search will provide the following results of programmes with national accreditation RVOE by the Secretary of Public Education:

SIRVOE² information programmes of Universidad Azteca with RVOE – Screenshot

Austrian matchlist of degree levels: Führungsempfehlungen 2011³ for Mexico:

**MEXIKO**

**Ebene 1**

Técnico Superior Universitario en ... | Téc. Sup. Univ.

**Ebene 2**

| Arquitecto | Arqu. |
| Dentista | Dent. |
| Ingeniero en ... | Ing. |
| Licenciado en ... | Lic. |

**Ebene 2/3**

| Especialista | Espec. |
| Maestro | M. |

**Ebene 3**

| Doctor | Dr. |

Führungsempfehlungen 2011, S. 84

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Mexican System of Education

4 Source NUFFIC-NARIC NL
Deanship of European Programmes in Austria: Rennweg 37, 6020 Innsbruck
Email: europe@universidadazteca.edu.mx

Deanship Innsbruck (l), Class-Room (Eco-Lounge) (r)

European Programmes Extension Wels: Mitterweg 42, 4600 Wels

Extension Wels

Gerhard Berchtold (Dean European Programmes), Ricardo Saavedra (Director International Programmes), Friedrich Luhan (Deputy-Dean European Programmes), Franz Pichler (Director Innsbruck and Wels, Head of Study Department)
Programmes offered in English study language by European Programmes

MBA Master of Business Administration (available as dual degree programmes with UCN)

DBA Doctor of Business Administration (available as dual degree programmes with UCN)

MBA + DBA combined enrolment (available as dual degree programmes with UCN)

M.Ed. Master of Education Science (available as dual degree programmes with UCN)

Ed.D. Doctor of Education (available as dual degree programmes with UCN)

Research Doctorates (available as dual degree programmes with UCN)

Grado Propio Master Universitario programmes

Grado Propio Doctor Universitario programmes
MBA Master of Business Administration

Executive Management

Programme Syllabus

2013
MBA Programme

Entry requirements:

Bachelors degree or equivalent first degree or admission evaluation

Programme duration: Official study time for the short Executive MBA programme is one year (72 ECTS), and two years (120 ECTS) for the regular MBA programme.

Short programme:

Taught Masters MBA: 72 ECTS in coursework

Research Masters MBA: 60 ECTS in coursework plus 12 ECTS for Masters Thesis

Regular duration programme:

Taught Masters MBA: 120 ECTS in coursework

Research Masters MBA: 108 ECTS in coursework plus 12 ECTS for Masters Thesis

Degree options:

UCN Universidad Central de Nicaragua MBA

Dual degree programmes:

Universidad Azteca MBA (Executive MBA) plus
UCN Universidad Central de Nicaragua MBA

Programme modality:

Online MBA programme.

The MBA curriculum consists of at least 72 ECTS credits of postgraduate study, offered as modular fashion. MBA-candidates in the short programme complete 10 required modules/courses (60 ECTS credits), plus a final Thesis/Dissertation (12 ECTS credits) or 2 additional modules (6 ECTS credits each) all of these focused on a specific field or industry of management.

The MBA curriculum consists of 120 ECTS credits of postgraduate study, offered as modular fashion. MBA-candidates in the regular duration programme complete 18 required modules/courses (108 ECTS credits), plus a final Thesis/Dissertation (12 ECTS credits) or 2 additional modules (6 ECTS credits each) all of these focused on a specific field or industry of management.

Level:

Postgraduate
Objectives of the Programme

The modular Master of Business Administration programme in Executive Management has as a general aim of provision of an academically rigorous education designed to develop skills, expertise, knowledge and vision to enable students, whatever their chosen route, to be critical, analytical and creative. The programme aims to provide opportunity for self-development in relation to career enhancement and as life-long learners.

The programme offers students the opportunity to develop their own capabilities, skills and competencies within a supported environment. The philosophy of the programme can be summarized by the following objectives.

Develop a critical approach to the use of contemporary sources as a means of exploring complex concepts, ideas and issues of relevance and value to the chosen area of study.

Develop the power of critical enquiry, logical thought, creative imagination and independent judgment.

Provide a forum of study that allows each student to build on his or her past academic and vocational experience in a relevant and meaningful fashion.

Expose the student to a range of prospective, which may be applicable to both the interests and work situations as appropriate.

Recognize the variety of sources of learning and an appropriate diversity of means for assessing achievement.

This programme intends to allow the individual student to develop their potential through a carefully selected curriculum of study, which includes elements of a variety of methods of study orientated around both the academic and vocational axis.

The primary objectives of the MBA programme are to:

Enable the student to achieve an appropriate level of academic competence

Achieve personal development and to develop critical awareness of benefit to themselves and to their organization

Develop skills of initiation, implementation and analysis in a range of contexts

Develop capability in the analysis and evaluation of complex issues and situations

The specific objectives of the program will vary according to the chosen named award but will include the:

Development of knowledge at an advanced level

Development of skills of analysis, research and policy formulation and implementation
Unification of theoretical analysis and practice through a variety of contexts appropriate to business administration

Issues of organization management and the management of people.

Tuitions

Tuitions vary by the duration of programme (short or regular) and the single or dual degree options. For applicable tuitions, please, see the tuitions sheet of the MBA programmes of Universidad Azteca European Programmes.

Tuitions are due in full with enrolment for the complete programme.

Refund policy

Tuitions are due in full with enrolment. Once the programme has started (tuitions collected) no tuitions will be repaid. Students, who do not pay tuitions after admission are not enrolled.

Degree Regulations

The applicable degree regulations for MBA and dual degree programmes of Universidad Azteca apply.

Duration and workload of a course

Successful completion of a course with a workload of 6 ECTS credits is estimated to be approximately 150 hours. Students should allocate approximately eight hours a week for reading, personal study, completion of reflection activities and submission of assignments. There is one marked assignment per module. Courses are offered on a part-time basis and are designed to be completed within four months. The asynchronous e-learning mode of the programme allows students to proceed at their own pace.

Study language

The programme is conducted in English. English proficiency is required for the DBA programme.
Student Support

The programme is administered and provided by UCN and Universidad Azteca European Programmes on behalf of the universities. Students are eligible for UCN and Universidad Azteca European Programmes student support regarding tutoring and assistance in the programme.
Modules

Mandatory core courses

MBAen705 - Macroeconomics
MBAen710 - Business Administration
MBAen715 - Microeconomics
MBAen725 - Organisation Management
MBAen750 - Corporate Finance
MBAen810 - Marketing
MBAen820 - Human Resource Management
MBAen830 - Innovation & Management
MBAen840 - Management Techniques
MBAen850 - Corporate Governance and International Business

Elective courses

MBAen915 - Human Resource Management 2
MBAen920 - Strategic Management
MBAen925 - Project Management
MBAen935 - Change Management
MBAen940 - Commercial Awareness & CRM
MBAen950 - Leadership
MBAen1015 - Globalization
MBAen1020 - Coaching
MBAen1025 - Conflict Management
MBAen1028 - Business Law
MBAen1030 - Strategic Marketing
MBAen1033 - Communication Skills
MBAen1045 - Risk Management
MBAen1050 - Corporate Social Responsibility

Thesis project

MBAen1080 - Business Research Methods
MBAen1090 - Thesis Presentation & Defence
DBA Doctor of Business Administration

Executive Management

Programme Syllabus

2013
DBA Programme

Entry requirements:
Masters degree or equivalent degree and admission evaluation (240 ECTS credits)

Programme features:

Short Executive DBA programme: 60 ECTS in coursework plus 60 ECTS for DBA Thesis
Executive DBA: 60 ECTS in coursework
Research Thesis for DBA: 60 ECTS for DBA Thesis

Regular taught DBA duration programme: 120 ECTS in coursework plus 60 ECTS for DBA Thesis
Taught DBA: 120 ECTS in coursework
Research Thesis for DBA: 60 ECTS for DBA Thesis

Degree options:

UCN MBA and DBA

Dual degree programmes:

Universidad Azteca MBA (Executive MBA) plus
UCN Universidad Central de Nicaragua DBA

or

Universidad Azteca DBA (Executive DBA) plus
UCN Universidad Central de Nicaragua DBA

Programme modality:

Online DBA programme.

The Executive DBA curriculum consists of 120 ECTS credits of postgraduate study, offered as modular fashion. DBA-candidates in the short programme complete 10 required modules/courses (60 ECTS credits), plus a final Thesis/Dissertation (60 ECTS credits) focused on a specific field or industry of management.

The DBA curriculum consists of 180 ECTS credits of postgraduate study, offered as modular fashion. DBA-candidates in the short programme complete 20 required modules/courses (120 ECTS credits), plus a final Thesis/Dissertation (60 ECTS credits) focused on a specific field or industry of management.

Level:

Postgraduate
Objectives of the Programme

The modular Master and Doctor of Business Administration programme in Executive Management has as a general aim of provision of an academically rigorous education designed to develop skills, expertise, knowledge and vision to enable students, whatever their chosen route, to be critical, analytical and creative. The programme aims to provide opportunity for self-development in relation to career enhancement and as life-long learners.

The programme offers students the opportunity to develop their own capabilities, skills and competencies within a supported environment. The philosophy of the programme can be summarized by the following objectives.

Develop a critical approach to the use of contemporary sources as a means of exploring complex concepts, ideas and issues of relevance and value to the chosen area of study.

Develop the power of critical enquiry, logical thought, creative imagination and independent judgment.

Provide a forum of study that allows each student to build on his or her past academic and vocational experience in a relevant and meaningful fashion.

Expose the student to a range of prospective, which may be applicable to both the interests and work situations as appropriate.

Recognize the variety of sources of learning and an appropriate diversity of means for assessing achievement.

This programme intends to allow the individual student to develop their potential through a carefully selected curriculum of study, which includes elements of a variety of methods of study orientated around both the academic and vocational axis.

The primary objectives of the DBA programme are to:

Enable the student to achieve an appropriate level of academic competence

Achieve personal development and to develop critical awareness of benefit to themselves and to their organization

Develop skills of initiation, implementation and analysis in a range of contexts

Develop capability in the analysis and evaluation of complex issues and situations

The specific objectives of the program will vary according to the chosen named award and will include the:

Development of knowledge at an advanced level

Development of skills of analysis, research and policy formulation and implementation
Unification of theoretical analysis and practice through a variety of contexts appropriate to business administration

Issues of organization management and the management of people.

**Dual Degree Programme**

**DBA Doctor of Business Administration programme**

**Doctor en Administración de Empresas (Dr.)**

Dual Degree programme of UCN Universidad Central de Nicaragua and Universidad Azteca

The entry requirements are a graduate degree of at least 240 ECTS credits in total, an MBA, MSc, or similar Masters degree, or equivalent qualifications in general management, or in a functional field by examination awarded by a professional body. We may also ask for significant experience in a managerial or professional supervisory position involving responsibility for strategic issues.

DBA candidates may specialize in areas such as management science, technology management, organizational behaviour, economics, or finance or other practical fields.

Both, the DBA and PhD in Business Administration are terminal degrees. The degree of Doctor of Business Administration, abbreviated DBA and equivalent to a PhD in Business Administration, is a research doctorate in business administration. The DBA requires coursework and research beyond the Masters degree requiring a dissertation or journal publication that contributes to business practice. The portion of the programme, consisting of coursework and examination, is equivalent to that of a PhD. The part of the programme, consisting of independent research and the writing of a thesis, is geared towards more applied research in DBA programmes, with the research making a direct contribution to business practice. The DBA requires a significant thesis, dissertation or final comprehensive project including a formal defence and approval by nominated examiners or an officially sanctioned and qualified doctoral review committee. The PhD aims at the creation of new theory, while DBA aims at applying theory to business problems; thereby, the DBA programme has two purposes: (1) to contribute to both theory and practice in relation to business and management; and (2) to develop professional practice and to contribute to professional knowledge. The degree is conferred when all coursework, testing, and written research are completed and reviewed and approved by the jurors of the examination commission.

**Dual Degree programme structure:**

Period of coursework: 120 ECTS credits (2 study years) - degree awarded: MBA Master of Business Administration (intermediate degree) - transfer of credits from the MBA programme to the DBA programme is possible in the extent of 120 ECTS credits

Doctoral Thesis: 60 ECTS credits (1 study year) - degree awarded: DBA Doctor of Business Administration / Doctor en Administración de Empresas

Official study time for the short Executive DBA programme is two years (120 ECTS), and three years (180 ECTS) for the regular DBA programme.
Tuitions

Tuitions vary by the duration of programme (short or regular) and the single or dual degree options. For applicable tuitions, please, see the tuitions sheet of the DBA programmes of European Programmes.

Tuitions are due in full with enrolment for the complete programme.

Refund policy

Tuitions are due in full with enrolment. Once the programme has started (tuitions collected) no tuitions will be repaid. Students, who do not pay tuitions after admission are not enrolled.

Degree Regulations

The applicable degree regulations for DBA and dual degree programmes of Universidad Azteca apply.

Duration and workload of a course

Successful completion of a course with a workload of 6 ECTS credits is estimated to be approximately 150 hours. Students should allocate approximately eight hours a week for reading, personal study, completion of reflection activities and submission of assignments. There is one marked assignment per module. Courses are offered on a part-time basis and are designed to be completed within four months. The asynchronic e-learning mode of the programme allows students to proceed at their own pace. Official study time for the short Executive DBA programme is two years (120 ECTS), and three years (180 ECTS) for the regular DBA programme.

Study language

The programme is conducted in English. English proficiency is required for the DBA programme.

Student Support

The programme is administered and provided by European Programmes on behalf of both universities. Students are eligible for International Programmes student support regarding tutoring and assistance in the programme.
Applicable Thesis Regulations

§ 13 Dissertation Thesis

1) The range of themes for theses, their extent and particulars, as well as the requirements for theses are announced by the Universities based on the proposals examining committee for the thesis examination.

2) A doctoral thesis is a monothematic work which brings about new findings, it is not a compilation of literature, as a rule it presents personal original research pursued by the Applicant.

3) In general, the thesis is written in Spanish language. An Applicant of different nationality or a foreign Applicant shall ask the admission commission for a possibility to write the thesis in a foreign language. In case of available language capacity the admission commission shall approve the request. A thesis written in a language other than Spanish or English shall include a summary written in Spanish or English language in extent of up to 10 pages.

4) According to available enrolments and tutoring capacities particularly the following study languages are approved: Spanish, English, German, French, Italian, Greek.

5) The use of Master-theses or doctoral theses having already been used for the award of an academic degree is not allowed. The Applicant cannot submit as a rigorous thesis his/her diploma thesis or any other qualification thesis, neither the work of a compilation character.

6) The Applicant submits to the examining committee the thesis. The thesis has to be written in text editor, printed and bound in hard cover. Upon request of the Applicant or order recommendation of the examining committee the submission of an electronic version is permitted.

7) The nominated evaluator shall submit to the examining committee within 60 days from the delivery of the thesis to the evaluator the evaluation of the thesis in which s/he shall state if the thesis does or does not meet the requirements determined by the examining committee and this given study plan. In the evaluation the evaluator shall also present comments on the content of the thesis and, in conclusion of the evaluation, state if s/he does or does not recommend the thesis for the oral defence, or if s/he recommends to rewrite the thesis.

8) In the event that the evaluator does not recommend the thesis for the defence, the Applicant can rewrite the thesis and resubmit it for evaluation on the next deadline for theses submission as determined by the examining committee. If s/he fails to submit the thesis on the given deadline s/he shall be excluded from the registration of Applicants for examinations and thesis defences. The Applicant can ask the examining committee in writing for the extension of the thesis submission deadline not more than twice.

9) Within the six months from the thesis submission before the thesis examination the examining committee shall notify the Applicant in writing of the place, date and time of the online-examination and at the same time notify him/her the result of the evaluation of the thesis.

10) Precondition of the invitation to the thesis defence and examination is the positive evaluator evaluation.

§ 14 Examining Committee

1) The examination and thesis defence take place in front of the examining committee.

2) The right to act as examiners is granted only to university teachers occupying the posts of professors or assistant professors or other experts possessing at least the academic title PhD., Dr. or comparable qualification at doctoral level, approved by the Universities.
3) The committee is appointed by the Universities, the nominees are selected from the eligible staff members as stated in Paragraph 2.
4) The committee consists of a chairman and a minimum of two other members.
5) As a general rule, the committee is appointed for a period until dismissal.

§ 15 Examination and Defence of Thesis
1) The examination can take place only when a chairman and a minimum of two other members are present online. The procedure of the examination is delivered by means of electronic telecommunications media (video-conference).
2) The examination is generally conducted in the language of the thesis.
3) The examination consists of two parts. It starts with the thesis presentation and defence and continues immediately by the oral examination by the examining committee. In defence of thesis the Applicant responds to the comments and answers the questions of the committee members.
4) The committee members vote upon the result of the examination in the non public part of the session on the day of the doctoral examination. The examination result is expressed in words as “passed” or “failed”.
5) The examination procedure is recorded in writing. All documents including the notation and the evaluation are kept in the Archive in compliance with the valid regulations.

§ 16 Retaking Examinations
1) In the event the Applicant cannot take the online-examination on the given date and gives a written apology for his/her absence within seven days thereafter, the examining committee shall provide on the basis of Applicant’s request and consultation with the committee chairman a substitute date for taking the examination.
2) In the event the Applicant fails to appear in the stipulated time for the online-examination without giving a written apology within seven days thereafter, s/he shall be evaluated as if s/he had “failed” in the examination.
3) In the event the Applicant failed in the defence of the thesis or in the oral examination, the examination can be repeated on the next date announced for the examinations; the examining committee shall determine the date of the repeated examination. The examining committee can permit two further repetitions of the examination.

§ 17 Academic Degree
1) In compliance with the provisions of the Ley General de Educación, applicable to Universidad Azteca in Mexico, as well as in compliance with the Ley de Autonomía de las Instituciones de Educación Superior, applicable to UCN in Nicaragua, after passing the examination of the thesis the following academic degrees are conferred:
   By Universidad Azteca:
   Licenciado en Administración de Empresas (English diploma: MBA Master of Business Administration)
   - Professional Doctorate: Doctor en Administración de Empresas, abbreviated „Dr.“ (English diploma: DBA Doctorate in Business Administration)
   - Research Doctorate: Doctor en Filosofía, abbreviated „Dr.“ or „PhD.“
2) The Licenciado degree of Universidad Azteca is legally awarded university academic degree in accordance with Article 59 or a degree awarded with RVOE according to Article 60 of the law. Universidad Azteca has RVOE (programme recognition) in Mexico for the Licenciado en Administración de Empresas by the Federal Secretary of Public Education. The degrees are validated and accredited by UCN in accordance with Article 9 Paragraph 2 of the Nicaraguan Law on the Autonomy of Institutions of Higher Education and constitute the intermediate degree (MPhil level) of the doctoral programme.
3) The doctoral degree of the fully autonomous UCN Universidad Central de Nicaragua, validating and accrediting the programme, is a fully recognised doctoral degree in the sense of Article 82 of the
Ley General de Educación (Nicaragua) and legally awarded in compliance with Articles 7 and 9 of the Law on Autonomy of the Institutions of Higher Education (Nicaragua).
4) The Universities exclude any responsibility for the lawful use of the academic degrees or recognition of the studies acc. to Paragraphs 2 and 3 outside of Mexico and Nicaragua, being regulated by national provisions in third countries, however, the Universities generally expect the application of multilateral and bilateral agreements and recommendations of UNESCO.

§ 18 Distance Learning Mode
1) Notification: the International Doctoral Programme – Double Degree Programme is a distance education programme only to be completed by means of electronic media of tele-communications and e-learning directly on the Universities in Mexico and Nicaragua, and that no elements of the study programme are conducted in third countries.
2) The Applicants are enrolled simultaneously with both Universities in Mexico and Nicaragua and not in a third country.
3) As far as professors and evaluators are applied outside of Mexico or Nicaragua, they are operating via e-learning and tele-communications directly from the autonomous territories of the Universities and their internet-platforms and not in or from a third country.
4) Mexican study law applies to Universidad Azteca. Place of delivery and court jurisdiction is Mexico City, Mexico.
5) Nicaraguan study law applies to UCN Universidad Central de Nicaragua. Place of delivery and court jurisdiction is Managua, Nicaragua.
Programme Structure and Module Syllabus

**DBA MODULES**

**Mandatory core courses (60 ECTS)**

- DBAen1105 - Macroeconomics
- DBAen1110 - Business Administration
- DBAen1115 - Microeconomics
- DBAen1125 - Organisation Management
- DBAen1210 - Marketing
- DBAen1215 - Corporate Finance
- DBAen1220 - Human Resource Management
- DBAen1230 - Innovation & Management
- DBAen1240 - Management Techniques
- DBAen1250 - Corporate Governance and International Business

**Elective courses (42 ECTS)**

- DBAen1315 - Human Resource Management 2
- DBAen1320 - Strategic Management
- DBAen1325 - Project Management
- DBAen1335 - Change Management
- DBAen1340 - Commercial Awareness & CRM
- DBAen1350 - Leadership
- DBAen1415 - Globalization
- DBAen1420 - Coaching
- DBAen1425 - Conflict Management
- DBAen1428 - Business Law
- DBAen1430 - Strategic Marketing
- DBAen1433 - Communication Skills
- DBAen1445 - Risk Management
- DBAen1450 - Corporate Social Responsibility

**Thesis project**

**Elective courses (12 ECTS)**

- DBAen1480 - Business Research Methods
- DBAen1490 - Thesis Presentation & Defence
- DBAen1510 - Thesis Seminar 1
- DBAen1520 - Thesis Seminar 2
- DBAen1530 - Publication

**Mandatory Thesis project (66 ECTS)**

- DBAen1650 - Thesis Project
- DBAen1655 - Defence & Examination
Master of Education Sciences

Online Master

Programme Syllabus

2013
M.Ed. Master of Education Sciences

Entry requirements:
Bachelors degree or equivalent first degree in Education or Pedagogy

Programme duration: Official study time for the Master programme is two years (120 ECTS) for the regular Master programme.

Regular duration programme:
Taught Masters M.Ed.: 120 ECTS in coursework
Research Masters M.Ed.: 96 ECTS in coursework plus 24 ECTS for Masters Thesis

Degree options:
Universidad Azteca Maestría en Ciencias de Educación (no escolarizada) Título oficial con RVOE

Dual degree programme option:
Universidad Azteca M.Ed. plus
UCN Universidad Central de Nicaragua M.Ed.

Programme modality:
Online Master programme.

The M.Ed. curriculum consists of **120 ECTS credits** of postgraduate study, offered as modular fashion. M.Ed.-candidates in the programme complete the required modules/courses (96 ECTS credits), plus a final Thesis/Dissertation (24 ECTS credits) or 4 additional modules (6 ECTS credits each) all of these focused on a specific field of education.

Official Recognition of Validity (Programme Accreditation) (RVOE) by S.E.P:
Agreement No. 20091224 dated November 24, 2009 (on campus)
Acuerdo No. 20110619 dated July 29, 2011 (online)

Level:
Postgraduate
Objectives of the Programme

• Promote purposeful reflection on educational issues through theoretical and practical approaches to analyze the new educational paradigms.
• Analyze various schools of thought about the importance of educational processes in the articulation and development of society and the qualitative transformation of teaching learning processes, curriculum development and their relationship with new technologies that connect education as subject and object of study.
• Change processes in the formation of the graduates urging them to investigate educational phenomena regional, national and international, by consolidating a quality project that meets the changing challenges of the education system.
• Develop educational research lines to guide the training process of teachers in higher education and training processes of educational administration.
• Characterize the theoretical and methodological tools necessary to analyze each of its elements to improve the quality of teaching - learning process in higher education, and the quality of the administrative process in academic governance.
• Assess educational institutions identifying their bodies, structures and procedures in order to build skills that improve the practices of planning, organizing, conducting and evaluating integration in higher education.

Graduate Profile

The graduate of the Master of Science in Education will acquire and demonstrate:

KNOWLEDGE OF:
• Domain of theoretical, methodological disciplinary approaches underpinning the field of education.
• Construction of interdisciplinary knowledge that account for problematic fields of study and research processes.
• Understanding contextual foundations and national and international education policy that allow the explanation and interpretation of the processes, phenomena and educational problems.
• Proper handling of methods, techniques and development of tools for the development of research projects and educational intervention.
• Analysis for the establishment and operation of national and state educational system, as well as, some education systems in the world.

SKILLS:
• Understanding, Recovery and interrelation of core assumptions in reviewing and theories of education.
• Apply appropriate methods and research techniques, and the production of methodological tools to enrich the teaching-learning process.
• Clear, orderly and logical sequence of ideas.
• Teamwork and professional relationship with agents, institutions and organizations promoting educational research projects regionally, nationally and internationally.
• Participation in programs, projects and professional activities in multi-agency teams.
• Discernment and selection of sources.

ATTITUDES:
• Lifelong personal and professional.
• Commitment to the profession and society.
• Ethical practice of the profession.
• Initiative, consistency and perseverance in professional performance.
• Review thoughtful and purposeful in the professional field.
Tuitions

Tuitions vary by the single or dual degree options. For applicable tuitions, please, see the tuitions sheet of the study programmes of Universidad Azteca European Programmes.

Tuitions are due in full with enrolment for the complete programme.

Refund policy

Tuitions are due in full with enrolment. Once the programme has started (tuitions collected) no tuitions will be repaid. Students, who do not pay tuitions after admission are not enrolled.

Degree Regulations

The applicable degree regulations for postgraduate and dual degree programmes of Universidad Azteca apply.

Duration and workload of a course

Successful completion of a course with a workload of 6 ECTS credits is estimated to be approximately 150 hours. Students should allocate approximately eight hours a week for reading, personal study, completion of reflection activities and submission of assignments. There is one marked assignment per module. Courses are offered on a part-time basis and are designed to be completed within four months. The asynchronic e-learning mode of the programme allows students to proceed at their own pace.

Study language

The online programme is conducted in Spanish, German and English.

Student Support

The programme is administered and provided by Universidad Azteca. Students are eligible for Universidad Azteca International Programmes student support regarding tutoring and assistance in the programme.
Modules

CYCLE I (30 ECTS)
- Philosophy and Education
- Dynamics and Group Leadership in the Classroom
- Educational Research I
- Paradigms of classroom learning

CYCLE II (30 ECTS)
- Sociology and Education
- General systems theory in education
- Current approaches for academic excellence in higher education
- Organization Theory in School Administration
- Educational Research II

CYCLE III (30 ECTS)
- Curriculum Development Models
- Resource Management in Educational Institutions
- Institutional Assessment Models
- Planning Models in Educational Institutions
- Educational Research III

CYCLE IV (30 ECTS)
- Case studies in Higher Education Management (optional for taught Master)
- Educational Legislation (optional for taught Master)
- Teaching Practice in Higher Education (optional for taught Master)
- Methods and techniques of research in the Educational Administration

Degree requirements: 120 ECTS
## Programme Accreditation (RVOE)

### Datos de la Institución

Dirección General de Educación Superior Universitaria  
Sistema de Reconocimiento de Validez Oficial de Estudios

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Doctor of Education

Online Doctorate

Programme Syllabus

2013
D.Ed. Doctor of Education (Dr.)

Entry requirements:
Masters degree or equivalent degree in Education or Pedagogy or Psychology

Programme duration: Official study time for the Doctor programme is three years (180 ECTS) for the online Doctor programme.

Regular duration programme:
Period of coursework: 60 ECTS in coursework.
Transfer: Master M.Ed.: – 60 ECTS transfer to Doctor curriculum possible.
Research Period: 120 ECTS for Doctor Thesis

Degree options:
Universidad Azteca Doctor en Educación (no escolarizada) official degree with RVOE (SEP) in Mexico.

Dual degree programme option:
Universidad Azteca D.Ed. plus UCN Universidad Central de Nicaragua PhD in Education

Programme modality:
Online Doctor programme.

The D.Ed. curriculum consists of 180 ECTS credits of postgraduate study, offered as modular fashion. D.Ed.-candidates in the programme complete the required modules/courses (60 ECTS credits), plus a final Thesis/Dissertation (120 ECTS credits) all of these focused on a specific field of education.

Official Recognition of Validity (Programme Accreditation) (RVOE) by S.E.P:

Acuerdo No. 20123081 dated December 14, 2012 (online)

Level:
Postgraduate / Doctorate
Objectives of the Programme

The Alumnus of the Doctorate in Education will apply the methodology and the principles of education research and contemporary pedagogy and didactics in the solution of the most actual problems in the field of education, taking into account the intrinsic and dynamic interaction between the experiences of everyday practice and the different advances educational theories and approaches, with the objective to contribute to the professional conduct by means of scientific research activity.

Graduate Profile

The graduate of the Doctor in Education will be prepared for the new education paradigm challenges, based in the fact that one of the major criteria for solution of the problems in education in the actuality of its scientific research. He/she is a professional performing in the field of education with responsibility, assuming the commitment to educate as a decision on its own form of life. Possess full knowledge of the fundamental principles of pedagogy as a science, and of the methodology of education research, focusing on design and instrumentation of a process of student-centered learning. An innovator, convinced of the necessity of developing competence in the learner, enabling him/her to develop in the world around them with a high sense of ethics and humanism to preserve the major cultural values that mankind has accumulated.

Tuition

Tuition vary by the single or dual degree options. For applicable tuitions, please, see the tuitions sheet of the study programmes of Universidad Azteca European Programmes.

Tuition are due in full with enrolment for the complete programme.

Refund policy

Tuition are due in full with enrolment. Once the programme has started (tuitions collected) no tuitions will be repaid. Students, who do not pay tuitions after admission are not enrolled.

Degree Regulations

The applicable degree regulations for postgraduate and dual degree programmes of Universidad Azteca apply.
Duration and workload of a course

Successful completion of a course with a workload of 7,5 ECTS credits is estimated to be approximately 180 hours. Students should allocate approximately ten hours a week for reading, personal study, completion of reflection activities and submission of assignments. There is one marked assignment per module. Courses are offered on a part-time basis and are designed to be completed within four months. The asynchronic e-learning mode of the programme allows students to proceed at their own pace.

Study language

The online programme is conducted in Spanish, German and English.

Student Support

The programme is administered and provided by Universidad Azteca. Students are eligible for Universidad Azteca International Programmes student support regarding tutoring and assistance in the programme.

Modules

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<td>2. Semester</td>
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<td>Advanced Technologies in Education Research</td>
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<td>3. Semester</td>
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Degree requirements in ECTS points

180
### Programme Accreditation (RVOE)

**Datos de la Institución**

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**Sistema de Reconocimiento de Validez Oficial de Estudios**

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Doctoral Research Programmes

Universidad Azteca and UCN Universidad Central de Nicaragua have signed an agreement on academic and scientific collaboration. This agreement with fully autonomous Universidad Central de Nicaragua enables students to enrol in any of the double degree programmes at postgraduate level (Master, Doctor) in the following study areas:

- Business Administration and Management
- International Commerce
- International Relations
- Law (various specialisations)
- Psychology
- Environmental Science and Environmental Management
- Health Sciences
- Public Health
- Public Administration
- Social and Political Sciences
- Education
- Information Technology
Thesis Regulations
for
Dissertation Doctorates

Within the Joint
International Double-Degree-Programme

MBA & DBA / PhD

in Administration

Universidad Atzeca
and
UCN Universidad Central de Nicaragua

February 2012
Professional Doctorate "Doctor"
PhD Research Doctorate "Doctor en Filosofía"

International University programme of Universidad Azteca and UCN Universidad Central de Nicaragua provided as joint Double-Degree-Programme

§ 1 Objective – Qualification
1) Universidad Azteca (Chalco, Mexico) and UCN Universidad Central de Nicaragua (Managua, Nicaragua) – called „Universities“ – conduct, according to an academic collaboration agreement between both Universities, joint postgraduate and doctoral programmes for international students in distance learning mode equally shared by means of a joint admission-commission and an examining committee.
2) The examinations and defences of dissertations (theses) before the joint examining committee are conducted in compliance with the provisions of applicable Mexican and Nicaraguan study laws and with the study and examination regulations of the universities.
3) The examination and defence of the thesis are to prove, on the basis of his/her independent study and research in the given field of study, that the Applicant has gained a deeper insight in the wider basis of the discipline and is capable of acquiring latest theoretical and practical knowledge, s/he is also capable of creative and independent application of the gained knowledge and experiences in practice.
4) The examination and thesis defence are proceeded in the subject field for which the admission has been approved by the Universities subject to the double degree programme of the Universities in order to conduct examination and thesis defence.
5) The doctoral study programme is available to graduates of Master and postgraduate studies.
6) The distance learning study programme has asynchronic design aiming at the transfer and acquisition of knowledge at a high level of independent self-study and research. The opportunity of networking collaboration via the e-learning platform of the Universities provides practical integration for the participants of the programme, resulting in high-end theses.
7) The research findings gained in this programme qualify the alumni as specialists in their given study area.

§ 2 Universidad Azteca
Universidad Azteca is a recognised Mexican private university, entitled due to its accreditation and study programmes to use the legally protected name „Universidad", enjoys the right to offer state recognised as well as university own study programmes in distance learning mode and to award the respective academic degrees and titles in accordance with Articles 59 and 60 of the General Law of Education5 (federal). Universidad Azteca offers numerous recognised study areas and is reputed for its approach to international co-operations with universities abroad and for its international study offers as one of the most innovative universities in Mexico.

5 LEY GENERAL DE EDUCACIÓN CÁMARA DE DIPUTADOS DEL H. CONGRESO DE LA UNIÓN
Secretaría General Secretaría de Servicios Parlamentarios Centro de Documentación, Información y Análisis / Última Reforma DOF 22-06-2009
§ 3 UCN Universidad Central de Nicaragua
Nicaraguan higher education law is embedded in the principle of freedom of instruction, guaranteeing in Article 125 of the Nicaraguan Political Constitution full autonomy being implemented by Law no. 89 about the Autonomy of the Institutions of Higher Education (No. 89). The law 89 determines in Articles 7 and 9 that the institutions of higher education can award academic degrees. UCN is a fully autonomous accredited university with the unrestricted right to award certificates, diplomas, academic degrees and titles and to issue certificates of recognition and validation of studies on equivalent level, completed at other universities or centres of higher education, domestic or abroad, entitled to recognise academic degrees, titles and diplomas awarded by foreign universities, entitled to award professional rights, except for lawyers and notaries for whom, by law, the Supreme Court is in charge. Furthermore, UCN is entitled to establish relations with academic, scientific and cultural establishments located domestically or abroad. According to Article 82 of the Ley General de Educacion 2006 the explicitly mentioned „Doctorates“ count – literally quoted – to the „nationally and internationally fully recognised academic degrees“ in Nicaragua.

§ 4 Joint Examining Committee
The Universities establish a joint examining committee for the evaluation and examination of doctoral candidates (theses). Detailed provisions are given in § 14.

§ 5 Study Areas
The study areas include:
- Administration (Business Administration, Public Administration)
- Economic and Social Sciences

§ 6 Master degree and Doctorates
The MBA Master degree is the last (fifth) study year of the Licenciado en Administración de Empresas and intermediate degree to the doctoral research programme.
The doctorates are differentiated as
- Professional Doctorates with the academic degree “Doctor en…”, abbreviated „Dr.“; and
- Research Doctorates with the academic degree „Doctor en Filosofia en…“, abbreviated „Dr.“ or „PhD“ in English.

§ 7 Workload and Structure of the Study Programme
1) The volume of the study programme is determined by the workload, given in creditos (in brackets: ECTS points).
2) The MBA / Licenciado degree requires a workload of 75 creditos (60 ECTS points) with an admission level of 300 creditos (240 ECTS points). The Licenciado en Administración de Empresas (MBA) comprises a total of 10 semesters and a workload of 375 creditos (300 ECTS points).
3) The professional doctorate requires as thesis doctorate a workload of 150 creditos (120 ECTS points), to be achieved in the event of Applicants with 375 creditos (300 ECTS) on admission by thesis only; in the event of Applicants with

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6 Ley de Autonomía de las Instituciones de Educación Superior, 89/1990, Kapitel II, Art. 7-9
7 Ley de Autonomía de las Instituciones de Educación Superior, 89/1990
8 Ley General de Educación, 382/2006, Art. 82
300 creditos (240 ECTS) on admission to be achieved by thesis of 75 creditos (60 ECTS points) and by transfer of credits from positively completed postgraduate courses in the extent of 75 creditos (60 ECTS points). This corresponds with a duration of 4 semesters. The accumulated minimum requirement for the professional doctorate is 450 creditos (360 ECTS points).

4) The research doctorate requires a workload of 225 creditos (180 ECTS points), to be achieved by thesis of 150 creditos (120 ECTS points) and by transfer of credits from positively completed postgraduate courses in the extent of 75 creditos (60 ECTS points). This corresponds with a duration of 6 semesters. The accumulated minimum requirement for the research doctorate is 600 creditos (480 ECTS points).

§ 8 Admission

1) Applicants can be admitted to the asynchronic distance education programme throughout the year.

2) Admission Requirements:
   a) Persons meeting the following requirements can be admitted to the Professional Doctorate: Completed university or college study programme of at least 8 semesters with no less than 300 creditos (240 ECTS points) from a diploma programme with a recognised university or college at level 2 (Licenciado, Magister, Master, Diplom) and entitling for admission to doctoral programmes in the country of origin of the awarding institution; and a postgraduate specialisation or master degree of at least 75 creditos (60 ECTS points).
   b) Persons meeting the following requirements can be admitted to the Research Doctorate: Completed university or college study programme of at least 10 semesters with no less than 375 creditos (300 ECTS points) from a diploma programme with a recognised university or college at level 2 (Licenciado, Magister, Master, Diplom) and entitling for admission to doctoral programmes in the country of origin of the awarding institution; and a postgraduate specialisation or master degree of at least 75 creditos (60 ECTS points).

3) The joint admission-commission of both universities rules on the grounds of the formal requirements and the application per single case and upon request of the Applicant according to available enrolments and tutoring capacities, as well as of the submitted research proposal for the thesis. The admission-commission can require an admission-test.

4) Application procedure and admission: Applications for admission to the respective doctoral programme must be submitted with the required documents (application form, curriculum vitae, proof of degrees earned and professional experiences gained, passport copy, passport photo). The admission-commission may require the submission of “original transcripts” directly from the awarding tertiary education institutions.

5) Persons who have been admitted to the programme and who have paid the programme tuitions and fees, will be admitted by the study department of both universities as international students.

§ 9 Application

1) The Applicant submits his/her application to the admission-commission.

2) The application for the admission has to be submitted in a written form and the Applicant shall state in addition to his/her personal data the following:
   a) the subject field in which s/he has obtained a university degree,
   b) the subject field chosen for the thesis examination in line with these regulations,
c) the topic of the thesis,
d) the research project of the thesis.
3) The Applicant can choose the subject field in which s/he has completed university study or a related subject field.
4) The Applicant can suggest his/her own topic of the thesis.
5) The application for the thesis examination has to include the following enclosures:
   a) the completely filled and signed application form,
   b) copy of the Diploma and Diploma Supplement (transcript),
   c) the graduate of a foreign university has to include the proof that the awarding institution is a recognised institution of higher education in the country of its origin, this requirement can be waived, however, if this fact is evident,
   d) Curriculum Vitae of the Applicant,
   e) copy of passport or identification document of the Applicant,
   f) passport photo in colour.
6) The admission commission shall examine the application for the thesis examination and within 30 days from its delivery shall announce the decision to the Applicant in writing.
7) In the event the application complies with the requirements as stated in the Paragraphs 2, 3 and 5, the admission commission shall, according to available enrolments and tutoring capacities, confirm its acceptance in writing. The admission commission shall simultaneously notify the Applicant of the subjects which shall become part of the postgraduate specialisation as the wider basis of the discipline in the chosen subject field.
8) In the event the application does not comply with the requirements as stated in the Paragraphs 2, 3 and 5, the admission commission shall ask the Applicant to complete the missing data before the stated deadline.

§ 10 Transfer Credits
1) The evaluation of degrees and transfer-credits Universidad Azteca is subject to the provisions of Article 61 of the General Law of Education. In the international evaluation of credits Universidad Azteca applies the recommendations of the “Sistema de Asignación y Transferencia de Créditos Académicos (SATCA)” and its transfer-factors on the credits of Universidad Azteca according to the ministerial decree in force.
2) Total autonomous UCN Universidad Central de Nicaragua validates the joint doctoral programme with Universidad Azteca according to Nicaraguan study law. In evaluating degrees and transfer-credits UCN applies the standards of Universidad Azteca in compliance with Article 9 Paragraph 2 of the Law no. 89 on the Autonomy of the Institutions of Higher Education.
3) 75 creditos (60 ECTS points) earned in postgraduate specialisations or Master programmes must be transferred by Applicants with 300 creditos (240 ECTS) on admission into the curriculum of the Professional Doctorate, as far as they match the research topic of the chosen specialisation.

9 LEY GENERAL DE EDUCACIÓN CÁMARA DE DIPUTADOS DEL H. CONGRESO DE LA UNIÓN
Secretaría General Secretaría de Servicios Parlamentarios Centro de Documentación, Información y Análisis / Última Reforma DOF 22-06-2009
11 DIARIO OFICIAL Lunes 10 de julio de 2000 SECRETARIA DE EDUCACION PUBLICA ACUERDO número 279 por el que se establecen los trámites y procedimientos relacionados con el reconocimiento de validez oficial de estudios del tipo superior.
12 Ley de Autonomía de las Instituciones de Educación Superior, 89/1990
4) 75 creditos (60 ECTS points) earned in postgraduate specialisations or Master programmes must be transferred into the curriculum of the Research Doctorate, as far as they match the research topic of the chosen specialisation. 
5) Credits can be accepted from coursework taken with recognised institutions of higher education, recognised degree programmes, or programmes validated by the Universities, or from course-work taken with either of the Universities at the postgraduate level, according to a study plan matching the chosen specialisation.

§ 11 Doctorate by Publication
A doctorate for scientific publications is possible in compliance with the exclusion clause of § 13 Paragraph 4, as far as this procedure is provided in the particular plans and programmes of study and the conditions thereof are regulated by these plans and programmes.

§ 12 Duration of Programme
1) The thesis examination programme starts with the confirmed acceptance of the application form by the admission-commission of the Universities and is becoming effective upon the payment of the non-refundable study-tuitions by the Applicant with the receipt of the payment by the Universities.
2) The thesis examination programme ends:
   a) by the act of granting and awarding the academic title by the universities,
   b) by the decision of the examining committee that the Applicant did not meet the requirements including the retake options,
   c) by delivering the written request to the examining committee to terminate the thesis examination,
   d) by failing to complete thesis examination programme within the allowed retake options in compliance with the Letter b.

§ 13 Dissertation Thesis
1) The range of themes for theses, their extent and particulars, as well as the requirements for theses are announced by the Universities based on the proposals examining committee for the thesis examination.
2) A doctoral thesis is a monothematic work which brings about new findings, it is not a compilation of literature, as a rule it presents personal original research pursued by the Applicant.
3) In general, the thesis is written in Spanish language. An Applicant of different nationality or a foreign Applicant shall ask the admission commission for a possibility to write the thesis in a foreign language. In case of available language capacity the admission commission shall approve the request. A thesis written in a language other than Spanish or English shall include a summary written in Spanish or English language in extent of up to 10 pages.
According to available enrolments and tutoring capacities particularly the following study languages are approved: Spanish, English, German, French, Italian, Greek.
4) The use of Master-theses or doctoral theses having already been used for the award of an academic degree is not allowed. The Applicant cannot submit as a rigorous thesis his/her diploma thesis or any other qualification thesis, neither the work of a compilation character.
5) The Applicant submits to the examining committee the thesis. The thesis has to be written in text editor, printed and bound in hard cover. Upon request of the Applicant or order recommendation of the examination committee the submission of an electronic version is permitted.
6) To evaluate a thesis the examining committee nominates at least one staff member possessing the “assistant professor” or “professor” title or the academic title PhD., Dr. or an equivalent degree at doctoral level. The evaluator/s are appointed by the examining committee.

7) The evaluator first evaluates the methodological aspect of the thesis. In the event of the positive evaluation, the thesis shall be evaluated from a specialized, subject-specific perspective. Positive evaluations of the thesis are necessary preconditions for the invitation of the Applicant to the thesis defence and examination.

8) The nominated evaluator shall submit to the examining committee within 60 days from the delivery of the thesis to the evaluator the evaluation of the thesis in which s/he shall state if the thesis does or does not meet the requirements determined by the examining committee and this given study plan. In the evaluation the evaluator shall also present comments on the content of the thesis and, in conclusion of the evaluation, state if s/he does or does not recommend the thesis for the oral defence, or if s/he recommends to rewrite the thesis.

9) In the event that the evaluator does not recommend the thesis for the defence, the Applicant can rewrite the thesis and resubmit it for evaluation on the next deadline for theses submission as determined by the examining committee. If s/he fails to submit the thesis on the given deadline s/he shall be excluded from the registration of Applicants for examinations and thesis defences. The Applicant can ask the examining committee in writing for the extension of the thesis submission deadline not more than twice.

10) Within the six months from the thesis submission before the thesis examination the examining committee shall notify the Applicant in writing of the place, date and time of the online-examination and at the same time notify him/her the result of the evaluation of the thesis.

11) Precondition of the invitation to the thesis defence and examination is the positive evaluator evaluation.

§ 14 Examining Committee
1) The examination and thesis defence take place in front of the examining committee.
2) The right to act as examiners is granted only to university teachers occupying the posts of professors or assistant professors or other experts possessing at least the academic title PhD., Dr. or comparable qualification at doctoral level, approved by the Universities.
3) The committee is appointed by the Universities, the nominees are selected from the eligible staff members as stated in Paragraph 2.
4) The committee consists of a chairman and a minimum of two other members.
5) As a general rule, the committee is appointed for a period until dismissal.

§ 15 Examination and Defence of Thesis
1) The examination can take place only when a chairman and a minimum of two other members are present online. The procedure of the examination is delivered by means of electronic tele-communications media (video-conference).
2) The examination is generally conducted in the language of the thesis.
3) The examination consists of two parts. It starts with the thesis presentation and defence and continues immediately by the oral examination by the examining committee. In defence of thesis the Applicant responds to the comments and answers the questions of the committee members.
4) The committee members vote upon the result of the examination in the non-public part of the session on the day of the doctoral examination. The examination result is expressed in words as “passed” or “failed”.

5) The examination procedure is recorded in writing. All documents including the notation and the evaluation are kept in the Archive in compliance with the valid regulations.

§ 16 Retaking Examinations

1) In the event the Applicant cannot take the online-examination on the given date and gives a written apology for his/her absence within seven days thereafter, the examining committee shall provide on the basis of Applicant’s request and consultation with the committee chairman a substitute date for taking the examination.

2) In the event the Applicant fails to appear in the stipulated time for the online-examination without giving a written apology within seven days thereafter, s/he shall be evaluated as if s/he had “failed” in the examination.

3) In the event the Applicant failed in the defence of the thesis or in the oral examination, the examination can be repeated on the next date announced for the examinations; the examining committee shall determine the date of the repeated examination. The examining committee can permit two further repetitions of the examination.

§ 17 Academic Degree

1) In compliance with the provisions of the Ley General de Educación, applicable to Universidad Azteca in Mexico, as well as in compliance with the Ley de Autonomía de las Instituciones de Educación Superior, applicable to UCN in Nicaragua, after passing the examination of the thesis the following academic degrees are conferred:

   By Universidad Azteca:
   Licenciado en Administración de Empresas (English diploma: MBA Master of Business Administration)

   By UCN Universidad Central de Nicaragua:
   - Professional Doctorate: Doctor en Administración de Empresas, abbreviated „Dr.“ (English diploma: DBA Doctorate in Business Administration)
   - Research Doctorate: Doctor en Filosofía, abbreviated „Dr.“ or „PhD.“

2) The Licenciado degree of Universidad Azteca is legally awarded university academic degree in accordance with Article 59 or a degree awarded with RVOE according to Article 60 of the law. Universidad Azteca has RVOE (programme recognition) in Mexico for the Licenciado en Administración de Empresas by the Federal Secretary of Public Education. The degrees are validated and accredited by UCN in accordance with Article 9 Paragraph 2 of the Nicaraguan Law on the Autonomy of Institutions of Higher Education and constitute the intermediate degree (MPhil level) of the doctoral programme.

3) The doctoral degree of the fully autonomous UCN Universidad Central de Nicaragua, validating and accrediting the programme, is a fully recognised doctoral degree in the sense of Article 82 of the Ley General de Educación (Nicaragua) and legally awarded in compliance with Articles 7 and 9 of the Law on Autonomy of the Institutions of Higher Education (Nicaragua).

4) The Universities exclude any responsibility for the lawful use of the academic degrees or recognition of the studies acc. to Paragraphs 2 and 3 outside of Mexico and Nicaragua, being regulated by national provisions in third countries, however, the Universities generally expect the application of multilateral and bilateral agreements and recommendations of UNESCO.
§ 18 Distance Learning Mode
1) Notification: the International Doctoral Programme – Double Degree Programme is a distance education programme only to be completed by means of electronic media of tele-communications and e-learning directly on the Universities in Mexico and Nicaragua, and that no elements of the study programme are conducted in third countries.
2) The Applicants are enrolled simultaneously with both Universities in Mexico and Nicaragua and not in a third country.
3) As far as professors and evaluators are applied outside of Mexico or Nicaragua, they are operating via e-learning and tele-communications directly from the autonomous territories of the Universities and their internet-platforms and not in or from a third country.
4) Mexican study law applies to Universidad Azteca. Place of delivery and court jurisdiction is Mexico City, Mexico.
5) Nicaraguan study law applies to UCN Universidad Central de Nicaragua. Place of delivery and court jurisdiction is Managua, Nicaragua.

§ 19 Quality Assurance
1) Universidad Azteca is a member of ANUIES and subject to supervision and control of national programmes of study by the federal Secretary of Public Education – Subsecretary of Higher Education (SEP/SES). Universidad Azteca periodically conducts an auto-evaluation of international distance study programmes according to the standards of ODLQC (British) Open and Distance Learning Quality Council. Additionally Universidad Azteca aims to pursue a certification according to ISO 19796-1 and ISO 29990. Universidad Azteca is an accredited member of EQAC.
2) Universidad Central de Nicaragua is a fully autonomous university participating in the deliberate programme of auto-evaluation of the association of Nicaraguan universities. All professional titles and academic degrees are recognised by the professional associations and public services; UCN in 2010 is again among the best universities in Central America and has been awarded by the Central American Coalition USA as „Exemplary Central American University 2010“ in the United States of America.
3) Written Assignments will be checked with a plagiarism-analysis-programme for authenticity.
4) Online-examinations are standardised „Computer-Marked-Assignments“.
5) Written assignments and course-papers are „Tutor Marked Assignments“.
6) Scientific articles and publications are subject to a „peer-review“.

§ 20 Administration, Accreditation, Validation
1) The administration of the programme is conducted by Universidad Azteca on behalf of the Universities.
2) The Licenciado (MBA) awarded by Universidad Azteca is registered with the RVOE information system of accredited programmes of the Mexican government Secretary of Public Education (SEP).
3) The professional and research doctorates subject to these thesis guidelines are validated and accredited as distance-education programmes of study by UCN Universidad Central de Nicaragua, and, therefore, all academic degrees and titles awarded by UCN are fully recognised in compliance with Articles 7 and 9 of the Nicaraguan Law 89 on the Autonomy of Institutions of Higher Education in the sense of Article 82 of the Nicaraguan General Law of Education.
## § 21 Structure of the Programmes

### Professional Doctorate

<table>
<thead>
<tr>
<th>Level</th>
<th>Course</th>
<th>ECTS</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>A3 Bachelor</td>
<td>180 ECTS</td>
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<td></td>
</tr>
<tr>
<td>Admission with A4</td>
<td>Level 2 Diploma</td>
<td>Licenciado A4</td>
<td>240 ECTS</td>
</tr>
<tr>
<td>Completion of A4</td>
<td>Diploma studies</td>
<td>Licenciado A4</td>
<td>240 ECTS</td>
</tr>
<tr>
<td>Admission with A5</td>
<td>Master studies</td>
<td>Licenciado A5</td>
<td>300 ECTS</td>
</tr>
<tr>
<td>Award of Professional Doctorate Dr.</td>
<td>Thesis 60</td>
<td>420 ECTS</td>
<td>525 creditos</td>
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<tr>
<td>Award of Professional Doctorate</td>
<td>PhD.</td>
<td>Thesis 120</td>
<td>480 ECTS</td>
</tr>
<tr>
<td></td>
<td>A8</td>
<td>600 creditos</td>
<td></td>
</tr>
<tr>
<td>Admission with A6</td>
<td>360 ECTS</td>
<td>Specialisation</td>
<td>Postgraduate</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Award of Professional Doctorate</td>
<td>PhD.</td>
<td>Thesis 120</td>
<td>480 ECTS</td>
</tr>
<tr>
<td></td>
<td>A8</td>
<td>600 creditos</td>
<td></td>
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### Research Doctorate

<table>
<thead>
<tr>
<th>Level</th>
<th>Course</th>
<th>ECTS</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>A3 Bachelor</td>
<td>180 ECTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admission with A4</td>
<td>Level 2 Diploma</td>
<td>Licenciado A4</td>
<td>240 ECTS</td>
</tr>
<tr>
<td>Completion of A4</td>
<td>Diploma studies</td>
<td>Licenciado A4</td>
<td>240 ECTS</td>
</tr>
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<td>Completion of A5</td>
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</tr>
<tr>
<td>Admission with A6</td>
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<td>Specialisation</td>
<td>Postgraduate</td>
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</tr>
<tr>
<td>Award of Professional Doctorate</td>
<td>PhD.</td>
<td>Thesis 60</td>
<td>420 ECTS</td>
</tr>
<tr>
<td></td>
<td>A8</td>
<td>600 creditos</td>
<td></td>
</tr>
<tr>
<td>Award of Research Doctorate</td>
<td>PhD.</td>
<td>Thesis 120</td>
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</tr>
<tr>
<td></td>
<td>A8</td>
<td>600 creditos</td>
<td></td>
</tr>
</tbody>
</table>
## Grado Propio Universitario Programmes

Universidad Atzeca Programmes offered internationally as Titulo Propio or University own degrees according to Article 59 of the General Law of Education (Mexico):

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Years</th>
<th>ECTS</th>
</tr>
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<tbody>
<tr>
<td>Bachelor</td>
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<tr>
<td>BBA Bachelor of Business Administration</td>
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</tr>
<tr>
<td>BSc Bachelor of Science (Professional Studies)</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>BA Bachelor of Arts (Humanities, Individual Studies)</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>Master</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA Master of Business Administration (Executive)</td>
<td>1</td>
<td>60</td>
</tr>
<tr>
<td>MBA Master of Business Administration</td>
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<td>120</td>
</tr>
<tr>
<td>MSc in Psychology</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>MSc in Health Sciences</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>MA in Child Development</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>MPS Master of Professional Studies</td>
<td>1</td>
<td>60</td>
</tr>
<tr>
<td>MIS Master of Individual Studies</td>
<td>1</td>
<td>60</td>
</tr>
<tr>
<td>MAS Master of Advanced Studies</td>
<td>1.5</td>
<td>60</td>
</tr>
<tr>
<td>MSc in OHS and Emergency Management</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>MSc in Environmental Sciences and Management</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>Doctor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doctor of Business Administration (Executive)</td>
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<td>120</td>
</tr>
<tr>
<td>Doctor of Business Administration</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>PhD Doctor of Philosophy (Research Doctorate)</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>Doctor of Psychology</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>Doctor of Health Sciences</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>Doctor of Environmental Sciences</td>
<td>3</td>
<td>180</td>
</tr>
<tr>
<td>Doctor of the University in Professional Studies</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>Doctor of the University in Individual Studies</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>Doctor of the University in Advanced Studies</td>
<td>2</td>
<td>120</td>
</tr>
<tr>
<td>Doctor of the University by Publication</td>
<td>2</td>
<td>120</td>
</tr>
</tbody>
</table>
GRADO PROPIO PROGRAMMES

Título propio or Grado propio or University-own degree programmes are a common academic and professional offer of numerous universities worldwide and are based on the respective applicable study laws. They are regulated in Austria as “Universitätslehrgänge”, “Fachhochschullehrgänge”, “Hochschullehrgänge”, in Italy, Spain (Arto. 34 Ley Organica de Universidades) and France they are known as “own degrees”, to name but a few.

The Mexican Constitution and the General Law of Education (Ley General de Educación) allow a private Institution of Higher Education (IES particular) to offer programmes with RVOE, Reconocimiento de Validez Oficial de Estudios or Official Recognition of the Validity of Studies, which is a programmatic accreditation, and also entitling recognised private universities to offer programmes and award degrees without programmatic accreditation in accordance with Article 59 of the General Law of Education.

The regulatory authority SEP has confirmed to the Rector of Universidad Azteca, that Universidad Azteca is entitled to offer national and international programmes without RVOE and award university own degrees, however, students need to be made fully aware of this circumstance.

Master of the University & Doctor of the University Programmes

The university own degrees are not to be confused with the officially recognised programmes and degrees offered by Universidad Azteca or with the official dual-degree inter-university programmes and can be earned via the following ways:

Option 1) Recognition of Transfer Credits.
Option 2) Professional Certification.
Option 3) Validation of Prior Learning.
Option 4) Doctorates of the University.
Option 1) Recognition of Transfer Credits.

For the learning that can be recognised by credentials and certificates of previously passed tests offer a much less complicated evaluation than is possible with portfolio validation of prior learning.

Candidates who have earned enough credits in prior course-work leading to any degree can transfer their degrees from a variety of sources into one degree awarded by Universidad Azteca in the Advanced Studies area.

This programme is different from the Professional Certification (Professional Studies) and the Validation of Prior Learning (Individual Studies) because it is based entirely on the recognition of transfer credits already earned at the postsecondary level.

Degree requirements for the Master of Advanced Studies or the MBA: At least a professional qualification at level 5 or 6 of the European Qualifications Framework as entry requirement, plus professional documented 60 ECTS credits earned.

Option 2) Professional Certification.

Certification of Chartered, Certified, Statutory or Licensed Professionals in regulated or guilded professions, whereby, the profession must be listed in an applicable National Vocational Qualifications framework at the corresponding level of comparable higher education.

The degree programmes qualified for this award are in the Professional Studies area. The process of validation of professional certification assesses learning as a large body of knowledge with breadth and depth and advanced learning in a single discipline.

Degree requirements for the Master of Professional Studies or the MBA: At least a professional qualification at level 5 or 6 of the European Qualifications Framework as entry requirement, plus professional training, certification and expert experience equal to 60 ECTS credits.

These ad eundem degrees are earned degrees, not honorary, because they recognise formal learning.
Option 3) Validation of Prior Learning.

A process by which individuals can claim and gain credit toward qualifications based on their prior learning and sometimes experience (often called experiential learning). Credit to be given where there is evidence that the experience or learning has resulted in the student achieving the appropriate and clearly expressed learning outcomes.

The legal basis in Mexico for recognition of non traditional individual prior learning is regulated by the ACUERDO NÚMERO 286, implementing the UNESCO Recommendations for Validation and Recognition of Prior Learning.

Universidad Azteca offers a number of assessment options that might be appropriate for students who have acquired college-level learning from prior study or experience. Universidad Azteca applies the university own standards, combining the following guidelines and frameworks: Acuerdo 286 (mentioned above), the French VAE: Validation des Acquis de l’Expérience, and the Irish HETAC Standards for PLA, countries allowing for the recognition of prior learning at all three academic levels including NVQ level 8.

Degree requirements for the Master of Individual Studies: At least a professional qualification at level 5 or 6 of the European Qualifications Framework as entry requirement, plus an accepted portfolio validation of prior learning equal to 60 ECTS credits.
Option 4) Doctorates of the University:

Universidad Azteca, seeking to differentiate between official and university own doctorates, has introduced the Doctor of the University (Dr.Univ), the Doctor of Science (Dr.Sc) and the Doctor of Letters (Dr.Litt) which are awarded, with the other higher official doctorates reserved for formally examined academic scholarship.

A Doctor of the University degree, awarded as Grado propio by Universidad Azteca, is a terminal academic degree for which the University has waived the usual requirements, such as matriculation, residence or online presence, study, and the passing of sit-examinations. The degree is a doctorate and often conferred as a way of honouring a distinguished person’s contributions to a specific field, or to society in general. The degree typically is not recognised in the same stature as the standard "earned" doctorate by employers, and should not be represented as such, it should rather be seen as an academic award.

The Doctor of the University is awarded by Universidad Azteca under the terms of its charter, may be considered to have technically the same standing as the official doctorate, and to grant the same privileges and style of address, except where explicitly stated that it is a university own degree without RVOE.

Doctor of the University in Advanced Studies

The Doctor of the University in Advanced Studies is awarded to candidates who have earned a total of 360 ECTS credits in higher education and submit a portfolio of prior degrees and credits earned qualifying for the recognition of the respective transfer credits and who can demonstrate prior research. This doctorate is based on validation of formal learning.

Doctor of the University by Publication

The Doctor of the University by Publication is offered to recognised busy researchers and full time professionals who have been publishing academic work or the equivalent. The Doctor of the University by Publication aims to demonstrate that the work submitted is of high distinction, does constitute an original and significant contribution to the advancement of knowledge or to the application of knowledge or to both, and does establish that the applicant is a leading authority in the field or fields of study concerned, and that the work put forward is already ‘published’.

Doctorate by Prior Output and by Achievement (Dr.Sc, Dr.Litt)

Candidates in the Professional Studies area qualify for the Doctor of Science degree of Universidad Azteca. This jure dignitatis degree is one awarded to someone who has demonstrated eminence and scholarship by
being appointed to a particular office. This typically involves the submission of a portfolio of peer-refereed research, usually undertaken over a number of years, which has made a substantial contribution to the academic field in question.

Candidates in the Individual Studies area qualify for the Doctor of Letters degree of Universidad Azteca. Doctor of Letters is an academic degree, a doctorate of the University and equal to the Doctor of Science, which is awarded by Universidad Azteca in recognition of outstanding achievement in the humanities, original contribution to the creative arts or scholarship and other merits.

**Executive Doctor of Business Administration**

Executive doctoral degrees are terminal, doctoral degrees designed for working professionals. The research approach for an executive doctoral program is the “engaged scholarship” model that focuses on topics at the intersection of theory and contemporary business issues, to be demonstrated by the candidate. Candidates in the Business and Management Studies area qualify for the Doctor of Business Administration (Executive) degree of Universidad Azteca.
What is a GRADO PROPIO?

Título propio degrees are awarded by the University sui generis and, in case of Universidad Azteca, based on Article 59 of the General Law of Education.

University own degrees are, therefore, legally awarded by the respective university, despite, they lack official recognition, they may be recognised as professional specialisations by Professional, Regulatory and Statutory Bodies and Guilds, as well as individual employers. Some university own degrees may also be accepted for credit transfer to official study programmes (e.g. in Austria, or DEA in Spain). Some university own degrees are recognised for regulated professions (e.g. MBA in Austria for Unternehmensberater or licensed Management Consultants), others like the DEA in Spain and France qualify for admission to doctoral research without further coursework.

In either case, a título propio or university own degree reflects that the graduate has earned a degree at postsecondary education level awarded by an officially recognised university.

Universidad Azteca has developed a professional and academic certification programme and awards the following título propio degrees to persons meeting the corresponding degree requirements:

(Executive) Master of Business Administration (Professional Certification)

(Executive) Doctor of Business Administration (Professional Certification)

Master of Professional Studies (Professional Certification)

Doctor of Science of the University in Professional Studies (Professional Achievement)

Master of Individual Studies (Validation of Prior Learning)

Doctor of Letters of the University in Individual Studies (Validation of Prior Output)

Master of Advanced Studies (Recognition of Transfer Credits)

Doctor of the University in Advanced Studies (Recognition of Transfer Credits)

Doctor of the University by Publication (Recognition of Publications)
The Grado propio degrees of Universidad Azteca will be accompanied by a Diploma Supplement stating the source of credits and the type of degree.

All Grado propio degrees of Universidad Azteca in Spanish will be duly apostilled.
Master Universitario

Master of the University programmes

Título or grado propio degrees are awarded by the University sui generis and, in case of Universidad Azteca, based on Article 59 of the General Law of Education. In either case, a título propio or university own degree reflects that the graduate has earned a degree at postsecondary education level awarded by an officially recognised university. Universidad Azteca has developed a professional and academic certification programme and awards the following título propio degrees to persons meeting the corresponding degree requirements:

(Executive) Master of Business Administration (Professional Certification)

Master of Professional Studies (Professional Certification)

Master of Individual Studies (Validation of Prior Learning)

Master of Advanced Studies (Recognition of Transfer Credits)

The three options include Recognition of Transfer Credits, Professional Certification, and Validation of Prior Learning.

Recognition of Transfer Credits.

For the learning that can be recognised credentials and certificates of previously passed tests offer a much less complicated evaluation than is possible with portfolio validation of prior learning.

Candidates who have earned enough credits in prior course-work leading to any degree can transfer their degrees from a variety of sources into one degree awarded by Universidad Azteca in the Advanced Studies area.

This programme is different from the Professional Certification (Professional Studies) and the Validation of Prior Learning (Individual Studies) because it is based entirely on the recognition of transfer credits already earned at the postsecondary level.

Degree requirements for the Master of Advanced Studies or the MBA: At least a professional qualification at level 5 or 6 of the European Qualifications Framework as entry requirement, plus academic documented 60 ECTS credits earned.

Universidad Azteca applies the ECTS system as credits based system, whereby, we use the comparison of full study year credits instead of hours, because the various international definitions of “hours” make it
impossible to compare the systems as the following example demonstrates:

One Mexican (SATCA & Acuerdo 279) credit is defined as 16 hours, meaning only lecturing hours, not including learning hours of studying, assignments and examinations workload. (Notice: SATCA requires 50 hours of practice for one credit). One full study years in Mexico requires 1,200 (lecturing) hours.

One European ECTS credit is defined as a workload of 25-28 hours on part of the student. One full study year in Europe requires 1,500 to 1,800 hours of workload. That includes lecturing hours plus all the independent learning, assignments and examinations on part of student.

One US semester or credit hour is defined as 16 hours of lecture or practice, even not reflecting the underlying workload of the student. One full study year in the US requires 480 (lecture or practice) hours.

If we take the different hours and simply compare them – as some evaluators and regulators in some countries do – it would mean the following:

A four years Bachelor in the USA usually comprises 120 US credits. That means one full study year is 30 credits in the USA. Or in hours it implies that a four years US-style Bachelor with 120 credits reflects 1,920 hours.

In Mexico a four year Licenciado degree requires 300 creditos, implying that one full study year requires 75 creditos. In hours that would mean that a four years Licenciado corresponds with 4,800 hours.

In Europe a four years graduate degree requires 240 ECTS credits, implying that one full study year requires 60 ECTS credits. In hours that would mean that a European-style four years graduate diploma corresponds with 6,000 to 7,200 hours.

It would imply that 4 study years in the USA would be equal to 1,5 study years in Mexico and equal to a little more than 1 study year in Europe.

Therefore, Universidad Azteca applies the correspondence of credits based on the full study years, as follows:

Principle of Reciprocity - One full study year of higher education is comparable in USA, Europe and Mexico:

30 US credits = 60 ECTS credits = 75 Mexican creditos

This process recognises credits earned in courses taught at university; learning which can be documented by certificates, letters of examination, CEU (Continuing Education Unit) transcripts, it accepts learning achieved
in coursework with any accredited college or university or recognised learning programme, which can be documented.

These ad eundem degrees are earned degrees, not honorary, because they recognise formal learning.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.

Universidad Azteca particularly accepts the following credentials:

**Universidad Azteca European Programmes is an Approved Member of ECBE European Council for Business Education and accepts credits earned with approved members of ECBE, an Accreditation Agency affiliated with ENQA**

ECBE is an affiliate of the European Association of Quality Assurance for Higher Education (ENQA), which recognises ECBE as a bona fide quality assurance agency and a network of higher education institutions and agencies.

Universidad Azteca accepts credits earned by colleges and universities accredited by ASIC

The International Association for Continuing Education and Training is a non-profit association dedicated to quality continuing education and training programs. IACET authorizes education providers that meet strict continuing education guidelines created in 1968. IACET certification is the standard learners seek for quality. IACET’s Criteria and Guidelines are the core of thousands of educational programs worldwide. Universidad Azteca accepts IACET Continuous Education Units CEU´s.
Universidad Azteca accepts credits validated by QAC. The Quality Assurance Commission is established as a supporting body for accreditation of programmes in vocational, professional and higher education provisions, as one of the eight Supporting Bodies for accreditation in the United Kingdom.

Its establishment is gazetted at the UK Government National Archives of UK Professional and Supporting Bodies. QAC is a UK HESA recognised and registered Accreditation Body. The Quality Assurance Commission is also engaged in international recognition of qualifications alignment to UK Qualifications and Credit Framework. The recognition certificates can be recognised by professional bodies for certified memberships, by higher education institutions for further studies and by employers.

Universidad Azteca also accepts EQAC ECTS credits certificates. The EQAC provides a wide range of free accredited courses. These courses may be certified with ECTS credits certificate issued by the EQAC, (according to the European Union Higher Education Standards) provided the fact that the corresponding learning outcomes of the free academic course are met and demonstrated.

**Professional Certification.**

Certification of Chartered, Certified, Statutory or Licensed Professionals in regulated or guilded professions, whereby, the profession must be listed in an applicable National Vocational Qualifications framework at the corresponding level of comparable higher education; or is a regulated profession in the country of residence and professional practice of the applicant.

Examples of professionals include Chartered or Certified Managers, Marketing, Management Consultants (CMC), Accountants, Financial Services, Paramedics, to name but a few.

The degree programmes qualified for this award are in the Professional Studies area. The process of validation of professional certification assesses learning as a large body of knowledge with breadth and depth and advanced learning in a single discipline.

Applicants must submit their complete educational and professional portfolio, demonstrating the acquired skills and knowledge.
An evaluation report by an independent Professional, Statutory, Regulatory or Supporting Body or a credential evaluator service will support the application. We consult students on such independent service providers.

Universidad Azteca conducts an evaluation and issues a ruling on admission or rejection, or admission on conditions to successfully complete certain coursework.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.

Degree requirements for the Master of Professional Studies or the MBA: At least a professional qualification at level 5 or 6 of the European Qualifications Framework as entry requirement, plus professional training, certification and expert experience equal to 60 ECTS credits.

These ad eundem degrees are earned degrees, not honorary, because they recognise formal and professional learning and qualification.


This Recommendation should facilitate the compatibility, comparability and complementarity of credit systems used in VET and the European Credit Transfer and Accumulation System (‘ECTS’), which is used in the higher education sector, and thus should contribute to greater permeability between levels of education and training, in accordance with national legislation and practice.

The validation of assessed non-formal and informal learning outcomes should be promoted in accordance with the Council conclusions of 28 May 2004 on common European principles for the identification and validation of non-formal and informal learning.

This Recommendation complements the Recommendation of the European Parliament and of the Council of 23 April 2008 on the establishment of the European Qualifications Framework for lifelong learning (2) which recommends that Member States promote close links between the EQF and existing or future European systems for credit transfer and accumulation in higher education and VET.

Develop users’ guides and tools, and adapt relevant Europass documents, in collaboration with Member States, national and European experts and users; develop expertise for enhancing the compatibility and complementarity of ECVET and ECTS used in the higher education sector, in collaboration with VET and higher education experts and users at
European and national levels; and provide regular information on the developments of ECVET.

ECVET points provide complementary information about qualifications and units in numerical form. They have no value independent of the acquired learning outcomes for the particular qualification to which they refer and they reflect the achievement and accumulation of units. To enable a common approach for the use of ECVET points, a convention is used according to which 60 points are allocated to the learning outcomes expected to be achieved in a year of formal full time VET.

In ECVET the allocation of points usually has two phases: ECVET points are allocated first to a qualification as a whole and then to its units. For a given qualification, one formal learning context is taken as a reference and, on the basis of the convention the total number of points is assigned for that qualification. From this total, ECVET points are then allocated to each unit according to their relative weight within the qualification.

For qualifications which do not have a formal learning pathway reference, ECVET credit points can be allocated through estimation by comparison with another qualification which has a formal reference context. To establish the comparability of the qualifications, the competent institution should refer to the equivalent EQF level or, possibly, NQF level, or to the similarity of the learning outcomes in a closely related professional field.

The relative weight of a unit of learning outcomes, with regard to the qualification, should be established according to the following criteria or to a combination thereof:

— the relative importance of the learning outcomes which constitute the unit for labour market participation, for progression to other qualification levels or for social integration,

— the complexity, scope and volume of learning outcomes in the unit,

— the effort necessary for a learner to acquire the knowledge, skills and competence required for the unit.

The relative weight of any given unit common to several qualifications, as expressed in ECVET points, may vary from one of these qualifications to another.

Allocations of ECVET points are normally part of the design of qualifications and units. They are produced by the competent institution responsible for the design and maintenance of the qualification or specifically empowered for this task. In countries where there is already a national system of points, the relevant competent institutions establish arrangements for the conversion of national credit points to ECVET points.
DEFINITIONS

For the purposes of this recommendation, the following definitions shall apply:

(a) ‘Qualification’ means a formal outcome of an assessment and validation process which is obtained when a competent institution determines that an individual has achieved learning outcomes to given standards;

(b) ‘Learning outcomes’ means statements of what a learner knows, understands and is able to do on completion of a learning process and which are defined in terms of knowledge, skills and competence;

(c) ‘Unit of learning outcomes’ (unit) means a component of a qualification, consisting of a coherent set of knowledge, skills and competence, that can be assessed and validated;

(d) ‘Credit for learning outcomes’ (credit) means a set of learning outcomes of an individual which have been assessed and which can be accumulated towards a qualification or transferred to other learning programmes or qualifications;

(e) ‘Competent institution’ means an institution which is responsible for designing and awarding qualifications or recognising units or other functions linked to ECVET, such as allocation of ECVET points to qualifications and units, assessment, validation and recognition of learning outcomes, under the rules and practices of participating countries;

(f) ‘Assessment of learning outcomes’ means methods and processes used to establish the extent to which a learner has in fact attained particular knowledge, skills and competence;

(g) ‘Validation of learning outcomes’ means the process of confirming that certain assessed learning outcomes achieved by a learner correspond to specific outcomes which may be required for a unit or a qualification;

(h) ‘Recognition of learning outcomes’ means the process of attesting officially achieved learning outcomes through the awarding of units or qualifications;

(i) ‘ECVET points’ means a numerical representation of the overall weight of learning outcomes in a qualification and of the relative weight of units in relation to the qualification.

The development and recognition of citizens’ knowledge, skills and competence are crucial for their personal and professional development and for competitiveness, employment and social cohesion in the Community. In this respect, they should facilitate transnational mobility for workers and learners and contribute towards meeting the requirements of supply and demand in the European labour market. Participation in borderless lifelong learning for all, and transfer, recognition and accumulation of individuals’ learning outcomes achieved in formal, non-formal and informal contexts, should therefore be promoted and improved at the Community level.

**Validation of Prior Learning.**

The CHEA glossary of key terms defines:

*Accreditation of Prior Learning: (U.K.) A process by which individuals can claim and gain credit toward qualifications based on their prior learning and sometimes experience (often called experiential learning). Credit to be given where there is evidence that the experience or learning has resulted in the student achieving the appropriate and clearly expressed learning outcomes.*

Recognition of prior learning (RPL), prior learning assessment (PLA), or prior learning assessment and recognition (PLAR), describes a process used by colleges and universities around the world to evaluate learning acquired outside the classroom for the purpose of assigning academic credit. Common ways individuals have acquired college-level learning include: corporate or military training; work experience; civic activity; and independent study.

The legal basis in Mexico for recognition of non traditional individual prior learning is regulated by the ACUERDO NÚMERO 286, implementing the UNESCO Recommendations for Validation and Recognition of Prior Learning.

Universidad Azteca offers a number of assessment options that might be appropriate for students who have acquired college-level learning from prior study or experience. Universidad Azteca applies the university own standards, combining the following guidelines and frameworks: ACUERDO NÚMERO 286, the French VAE: Validation des Acquis de l’Expérience, and the Irish HETAC Standards for PLA, and the US CAEL standards. Ireland and France are countries allowing for the recognition of prior learning at all three academic levels including NVQ level 8.

Degree requirements for the Master of Individual Studies: At least a professional qualification at level 5 or 6 of the European Qualifications Framework or an equivalent professional background of at least five years
as entry requirement, plus an accepted portfolio validation of prior learning equal to 60 ECTS credits.

This process assesses learning as interdisciplinary that corresponds to the content of courses taught at university; learning which can be documented by certificates, letters of recommendation, CEU (Continuing Education Unit) transcripts, it assesses learning that corresponds to course coursework from any accredited college or university or recognised learning programme, which can be documented.

The first stage in the assessment process is the determination of whether the learning has already been evaluated as part of an assessment of prior learning programme. If it is determined that credit has already been so evaluated, applicable credit is awarded based on the prior evaluations of the corresponding evaluators and no individual assessment is conducted. Universidad Azteca accepts any official validation of prior learning conducted in accordance with the laws of the country where the validation was issued, particularly the European, Canadian, Australian, US (California Prior Learning Assessment & Recognition (PLAR) Manual; Excelsior College Flexible Assessment; Thomas Edison State College Assessment of Prior Learning Handbook; Empire State College Credit by Evaluation; Ohio University Portfolio Assessment; Charter Oak State College Portfolio Assessment), and similar standards based on CAEL recommendations are accepted.

The second stage in the assessment process is the determination of whether the learning claimed by the student can be evaluated by a combination of any of the university own degrees for which Universidad Azteca awards credit.

The applicant must submit

- a complete portfolio demonstrating which skills and knowledge have been acquired by professional or individual learning and experience, including transfer credits from higher education course-work and partial studies; or
- a recognition or validation report of prior learning assessment in line with national regulations applicable in the country of award, indicating the corresponding NVQ level or credits earned.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.
Doctor Universitario - Doctorates of the University

Universidad Azteca, seeking to differentiate between official and university own doctorates, has introduced the Doctor of the University (Dr.Univ), the Doctor of Science (Dr.Sc) and the Doctor of Letters (Dr.Litt) as well as the Executive Doctor of Business Administration which are awarded, with the other higher official doctorates reserved for formally examined academic scholarship.

Although higher doctorates such as DSc, DLitt, etc., are often awarded honoris causa, in many countries (notably England and Scotland, Ireland, Australia and New Zealand) it is possible formally to earn such a degree.

A Doctor of the University degree, awarded as Grado proprio by Universidad Azteca, is an academic degree for which the University has waived the usual requirements, such as matriculation, residence or online-presence, study, and the passing of curricular examinations. The degree is a doctorate and often conferred as a way of honouring a distinguished person’s contributions to a specific field, or to society in general. The degree typically is not recognised in the same stature as the standard "earned" doctorate by employers, and should not be represented as such, it should rather be seen as an award. The Doctor of the University is a professional recognition that provides an independent quality assurance reference for highly qualified professionals from all fields, for those who strive for personal excellence, and who become a motivating example in their communities. The Doctor of the University is a recognized mark of professional ability, outstanding professional career, services to the human kind and international achievements.

The Doctor of the University is awarded by Universidad Azteca under the terms of its charter, may be considered to have technically the same standing as the official doctorate, and to grant the same privileges and style of address, except where explicitly stated that it is a university own degree without RVOE. In practice, however, such degrees may not be considered of the same standing as doctoral degrees earned by the standard academic processes of courses and original research, nevertheless, based on the Universidad Azteca evaluation, the recipient has demonstrated an appropriate level of academic scholarship that would ordinarily qualify him or her for the award of an official degree. The Doctor of the University degree is sometimes considered honorary, although it is only conferred on an individual who has already achieved a comparable qualification at another university or by attaining an office requiring the appropriate level of scholarship. Under certain circumstances a degree may be conferred on an individual for both the nature of the office they hold and the completion of a dissertation.

The university will appoint a panel of examiners who will consider the case and prepare a report recommending whether or not the degree be awarded. These, also, are properly considered substantive rather than
honorary degrees. These ad eundem degrees are earned degrees, not honorary, because they recognise formal learning or contributions at doctoral level.

Titulo or grado propio degrees are awarded by the University sui generis and, in case of Universidad Azteca, based on Article 59 of the General Law of Education. In either case, a titulo propio or university own degree reflects that the graduate has earned a degree at postsecondary education level awarded by an officially recognised university. Universidad Azteca has developed a professional and academic certification programme and awards the following titulo propio degrees to persons meeting the corresponding degree requirements:

**Doctor of the University in Advanced Studies**

The Doctor of the University in Advanced Studies is awarded to candidates who have earned a total of 360 ECTS credits in higher education and submit a portfolio of prior degrees and credits earned qualifying for the recognition of the respective transfer credits and who can demonstrate prior research. This doctorate is based on validation of formal learning.

Degree awarded: **Doctor of the University in Advanced Studies** (Dr.Univ)

Candidates in all study areas qualify for the degree.

**Doctorate by Publication**

Degree awarded: **Doctor of the University by Publication** (Dr.Univ)

The Doctor of the University by Publication is not a short cut to a doctor degree, however offered to recognised busy researchers and full time professionals who have been publishing academic work or the equivalent. The PhD by Publication is quite common among British Universities, having introduced this doctorate to academia.

The Doctor of the University by Publication aims to demonstrate that the work submitted is of high distinction, does constitute an original and significant contribution to the advancement of knowledge or to the application of knowledge or to both, and does establish that the applicant is a leading authority in the field or fields of study concerned, and that the work put forward is already ‘published’.

The objective is to review a selection of an applicant’s published output that presents a substantial coherence and linked original contribution. The Doctor of the University by Publication should be as original and coherent as a conventional Doctor degree. The work presented should be already ‘published’ work, open to critical academic peer scrutiny, including written publications in peer reviewed refereed journals and/or published under an
academic or University Press, academic publisher, monographs from an academic press, official reports for organisations, portfolios of creative works, or alike. The submitted work presents an original contribution to knowledge and will include work that has been published recently. The submission should be conceived of as adding to a current debate. The publications should emphasise a common academic research area, with a reasonable core argument, and must be original, research-based, of doctoral thesis quality and embedded in an academic discourse.

The doctoral degree of Doctor of the University by Publication is awarded by Universidad Azteca after the successful presentation of prior output and a covering document of 10,000 to 15,000 words, and an examination. The covering document should contextualise the prior output, demonstrate that it constitutes a coherent entity, and underline the independent and original contribution to knowledge achieved.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.

**Doctorate by Prior Output and by Achievement (Dr.Sc, Dr.Litt)**

Degree awarded: **Doctor of Science of the University (Dr.Sc)**

Candidates in the Professional Studies area qualify for the Doctor of Science degree of Universidad Azteca.

This jure dignitatis degree is one awarded to someone who has demonstrated eminence and scholarship by being appointed to a particular office, or achievement in a particular professional field. This typically involves the submission of a portfolio of peer-referred research, usually undertaken over a number of years, which has made a substantial contribution to the academic field in question.

Degree awarded: **Doctor of Letters of the University (Dr.Litt)**


Doctor of Letters is an academic degree, a doctorate of the University and equal to the Doctor of Science, which is awarded by Universidad Azteca in recognition of outstanding achievement in the humanities, original contribution to the creative arts or scholarship and other merits.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.
Executive Doctor of Business Administration

Executive doctoral degrees are terminal, doctoral degrees designed for working professionals. The research approach for an executive doctoral program is the independent scholarship model that focuses on topics at the intersection of theory and contemporary business issues, to be demonstrated by the candidate.

Degree awarded: **Doctor of Business Administration (Executive) of the University (DBA)**

Candidates in the Business and Management Studies area qualify for the Doctor of Business Administration (Executive) degree of Universidad Azteca.

Candidates who are admitted will be invited to a diagnostic online-examination of the degree requirements.
## Recognition and Accreditation

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<td>Área</td>
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<td>LICENCIATURA</td>
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</table>
Universidad Azteca is a recognised Mexican private University offering studies at all three academic levels, with programmes nationally recognised by Secretary of Public Education.

The programmes offered internationally are accredited by Quality Assurance Commission UK. QAC UK is a Supporting Body for Accreditation in Higher Education in the United Kingdom and the Commonwealth, officially recognised as a Supporting Body for Programme Accreditation, registered Accreditation Body with Higher Education Statistics Agency, officially listed at UK Government National Archives of Professional and Supporting Bodies for Higher Education Access to the Professions, registered with the UK Register of Learning Providers. The QAC Accreditation certifies the programmes’ equivalence of studies to the UK Qualifications and Credit Framework.

QAC UK Accreditation-Certificate

Universidad Azteca is additionally pursuing an institutional accreditation by a UK and CHEA internationally recognised accreditation agency including national and international programmes.
Programmes accredited by QAC UK

The following Higher Education Programmes of Universidad Azteca European Programmes are accredited and validated as aligned in credits to the United Kingdom Qualifications and Credit Framework by The Quality Assurance Commission as equivalent and therefore The Quality Assurance Commission affirmed the comparability in standards and quality to programmes offered in the United Kingdom.

1. Programmes nationally recognised by Secretary of Public Education (SEP) with Reconocimiento de Validez Oficial de Estudios (RVOE) and offered internationally by Universidad Azteca:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Years</th>
<th>ECTS</th>
<th>UK degree</th>
<th>UK Level</th>
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<tbody>
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<td>300</td>
<td>MBA, MSC</td>
<td>7</td>
</tr>
<tr>
<td>Arquitectura</td>
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<td>300</td>
<td>MSC</td>
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<td>Cursico Internacional</td>
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<td>Contaduria Publica</td>
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<tr>
<td>Derecho</td>
<td>5</td>
<td>300</td>
<td>MA</td>
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<td>Informativa Administrativa</td>
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<tr>
<td>Filosofia</td>
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<td>300</td>
<td>MA</td>
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<td>Magisterio de Empresas</td>
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<td>120</td>
<td>M.Ed, MPhil</td>
<td>7/8 MPHil</td>
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<tr>
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<td>120</td>
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<td>7/8 MPHil</td>
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<td>DBA</td>
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# QUALITY ASSURANCE COMMISSION

Supporting Body for Accreditation in Higher Education
In the United Kingdom and the Commonwealth

II. Programmes validated by fully autonomous Universidad Central de Nicaragua UCN and offered internationally as dual degree programmes of Universidad Azteca and UCN:

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Years</th>
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<tr>
<td>MBA, Master of Business Administration</td>
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<tr>
<td>MSc in Psychology</td>
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<td>120</td>
<td>MA</td>
<td>7</td>
</tr>
<tr>
<td>Master of Education Sciences</td>
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<td>120</td>
<td>M.Ed.</td>
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<tr>
<td>MA in Child Development</td>
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<td>120</td>
<td>MA</td>
<td>7</td>
</tr>
<tr>
<td>MSc in Complementary Health Sciences</td>
<td>2</td>
<td>120</td>
<td>MSc</td>
<td>7</td>
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<tr>
<td>MSc in Psycho-Social Health Sciences</td>
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<td>MSc</td>
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<tr>
<td>MSc in Mediation and Conflict Management</td>
<td>2</td>
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<td>MSc</td>
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<tr>
<td>MSc in OHS and Emergency Management</td>
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<td>MSc</td>
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<td>PhD</td>
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<tr>
<td>PhD, Doctor of Philosophy (Research Doctorate)</td>
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### III. Programmes offered internationally as Titulo Propio or University own degrees according to Article 59 of the General Law of Education (Mexico):

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Sehr geehrter Herr Prof. Dr. Dr. Bachtold!

Das Bundesministerium für Wissenschaft und Forschung gibt bekannt, dass die Registrierung nachstehender Einrichtungen mit folgenden Studienprogrammen nach § 27 Hochschul-Qualitätssicherungsgesetz (HS-QSG), BGBl. I Nr. 74/2011, erfolgt:

Universidad Azteca
Studiengang Betriebswirtschaft:
„Licenciado en Administracion de Empresas“ (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)

Universidad Catolica San Antonio de Murcia (UCAM)
Universidad Azteca (UA)
- Doppeldiplomprogramm Betriebswirtschaft:
  Licenciado en Administracion de Empresas (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Magister in Business Administration (UCAM)

- Doppeldiplomprogramm Psychologie und Coaching:
  Licenciado en Psicologia (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Magister in Coaching (UCAM)

Universidad Azteca (UA)
Universidad Central den Nicaragua (UICN)
- Doppeltiplomprogramm Betriebswirtschaft:
  Licenciado en Administracion de Empresas (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Doktorat in Administration (UCN) (je nach Ausrichtung des Doktorates verschiedene Abschlüsse: Doctor en Filosofia en Administracion de Empresas/ Doctor en Administracion de Empresas)

- Doppeltiplomprogramm Psychologie:
  Licenciado en Psicologia (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Doktorat in Psychologie (UCN) (Doctor en Filosofia en Psicologia)

- Doppeltiplomprogramm Management Training and Consulting
  Maestria en Ciencias de Educacion (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Doktorat in Administration (UCN) (Doctor en Administracion de Empresas)

- Doppeltiplomprogramm Health Sciences:
  Maestria en Ciencias de Educacion (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Doktorat in Health Sciences (UCN) (Doctor en Ciencias de la Salud)

- Doppeltiplomprogramm Komplementäre Gesundheitswissenschaften:
  Licenciado en Psicologia (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Master of Arts in Health Sciences (UCN) (Master of Arts en Ciencias de Salud)

- Doppeltiplomprogramm Psychosoziale Gesundheit:
  Licenciado en Psicologia (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Master of Arts in Health Sciences (UCN) (Master of Arts en Ciencias de Salud)

- Doppeltiplomprogramm Child Development:
  Licenciado en Pedagogia (UA) (Studienprogramm nach Art. 59 des mexikanischen Bildungsgesetzes ohne offizielle Anerkennung)
  Master of Arts in Health Sciences (UCN) (Master of Arts en Ciencias de Salud)

Die Registrierung wird auf der Homepage des Bundesministeriums für Wissenschaft und Forschung veröffentlicht und ist in Kürze unter
http://www.bmwf.gv.at/startsseite/hochschulen/registrierte_oeau_studien/
einsehbar.

Mit freundlichen Grüßen

Für den Bundesminister:
Mag. Elmar Pichl

Elektronisch gefertigt
ECBE Membership Certificate

Universidad Azteca European Programmes is an Approved Member of ECBE European Council for Business Education an Accreditation Agency affiliated with ENQA.

ECBE is an affiliate of the European Association of Quality Assurance for Higher Education (ENQA), which recognises ECBE as a bona fide quality assurance agency and a network of higher education institutions and agencies.
Impressum:

Universidad Azteca European Programmes
Rennweg 37
6020 Innsbruck

Dekan Gerhard Berchtold